

GOVERNMENT OF INDIA/भारत सरकार  
MINISTRY OF RAILWAYS/ रेल मंत्रालय  
RAILWAY BOARD/रेलवे बोर्ड

No.2019/E&R/8(1)/13

New Delhi, Dated: 15.10.2019

All General Managers

(Zonal Railways)

All General Managers/CAOs

(Production Units)

GM/NF Rly. (Cons.),

GM/CORE/Allahabad

DG/RDSO/Lucknow

DG/NAIR/Vadodara

**Sub:- Minutes of Meeting taken by Hon'ble MR through Video Conference  
on 01.10.2019.**

Hon'ble MR took a meeting of Board with all GMs and DRMs through video conference on 1<sup>st</sup> October, 2019.

Minutes of the Meeting are enclosed for necessary action please.

DA/- As above.

  
(Jeetendra Singh)  
Executive Director  
Efficiency & Research  
Railway Board

Copy to:

All DRMs

Copy to:

PS/MR, PS/MOS(R)

OSD/CRB – for kind information of CRB

Secretary, EDCC

ED/PSU- to please circulate to all PSUs.

### Minutes of Video Conference taken by Hon'ble MR on 1.10.2019

Hon'ble MR took a Meeting of Board with all GMs & DRMs through Video Conference on 1.10.2019. Following directions were given by Hon'ble MR:

S.N.	Directions/Decisions	Action by
1	There is great amount of overstaffing in Railways. All senior officers should review the same and surplus staff should be used only in operational work.	CRB, Board Members, Secretary, All GMs
2	Strength and deployment of Peons/MTS should be specially reviewed. Only bare minimum staff to be used.	
3	Old records to be microfilmed and preserved. Records which are not needed should be weeded out and disposed.	
4	All Railway offices including PSUs to be audited for fire safety.	
5	E-Office implementation to be expedited.	
6	Dedicated lunchrooms to be set up in offices where staff & officers can have lunch to avoid the need to have lunch at work desk.	
7	Curtains in offices to be got rid off as they gather dust and create unhealthy environment.	
8	All Staff canteens to be improved.	
9	All offices should have heavy duty photocopiers in centralized locations, eliminating need for individual photo copier machine in officer's rooms.	
10	All departmental examinations to be computerized.	
11	All Railway offices to be adequately covered by CCTV for Security Surveillance.	
12	All Zones/PUs/Divisions to ensure perfect cleanliness of stations & trains on 2 <sup>nd</sup> October 2019. Photographs of Shramdaan, Swacchata and other activities performed at stations to be uploaded on E Drishti on 2 <sup>nd</sup> October 2019.	
13	Zones and Divisions were complimented for excellent safety performance with no passenger fatalities in the first half of the year. Consequential accidents on CR, NCR, SCR, ER, WCR & KRCL have increased and immediate root cause analysis and corrective action should be taken. Derailments and fire cases to be thoroughly analyzed and remedial action taken to address them.	
14	There is good progress on elimination of Manned Level Crossings (MLCs). 553 MLCs eliminated in April - August 2019 compared to 167 last year in same period. NWR, WR, NR, NCR, SR & SWR have done well. Progress on ER, ECR, SER & SECR needs to be pulled up. All out efforts should be made to meet the IR's target of 1795 MLC elimination this year.	ME All GMs
15	Progress of interlocking of MLCs with TVU>50,000 is slow and needs to be expedited. NR, ECR, NCR & NWR have maximum number of such gates to be interlocked. Target of interlocking of MLCs may be reviewed to include the required MLCs.	MST All GMs
16	All out efforts should be made to replace old mechanical interlocking with modern interlocking. NR, SER, WR, NCR, NWR & WCR need to expedite the works.	MST All GMs



S.N.	Directions/Decisions	Action by
17	Provision of WILD to be expedited.	MRS All GMs
18	Provision of fire detection systems & fire extinguishers in coaches to be completed on priority.	MRS All GMs
19	Safety precautions for foggy weather to be timely ensured.	ME, MT, MST, MRS, MTR All GMs
20	Speeds of trains to be increased. All efforts to be made to enable running of all stocks at maximum permissible speeds and ensure better utilization of infrastructure.	CRB, ME, MRS, MT All GMs, DG/RDSO
21	Introduction of Push Pull Trains on other routes to be expedited to increase speeds and reduce travel time.	MTR All GMs, DG/RDSO
22	Excellent work has been done in commissioning Wi-Fi at over 5000 stations. Balance stations to be expeditiously completed. Efforts to be made to utilize the Wi-Fi for education of local people/children. Safety to be ensured in such initiatives.	MST CMD/RAILTEL All GMs
23	Punctuality of Mail//Express trains has improved to 74% compared to 67% last year in period April-Sep 2019. Punctuality of Passenger trains has also improved. Performance on CR, SER & SWR needs to be improved.	All GMs
24	Zero base time table preparation to be expedited.	MT
25	Data loggers at 39 terminating stations are still to be integrated with COA. Work on CR, ECOR, ER, NFR, NR, SER, SR & WR to be expeditiously completed.	MST All GMs
26	Freight loading is significantly down in August and September 2019. Coal, Cement, Steel, fertilizer & food grain loading are all down. All-out efforts to be made to market for getting more traffic particularly alternate non-conventional traffic. New policy on own your wagon scheme to be expedited.	MT, FC All GMs
27	AGM/NCR suggested an innovative scheme for Housing for All Railway Employees. This needs to be taken forward.	CRB, ME, FC GM/NCR
28	GM/RCF informed that thrust is on production of LHB VPUs so as to increase parcel earnings. Introduction of LHB VPUs in trains to be expedited.	MRS DG/RDSO, All GMs
29	All Units to work towards better utilization of MPLAD funds for improving passenger amenities.	All GMs
30	Adequate delegation of powers to be done to field officials for permitting film shooting at stations.	MT, FC
31	GM/ECR informed that all ECR LHB trains have been put on HOG operation and 35 Diesel locos have been transferred from ECR. This has started giving results in terms of reduction in diesel oil consumption. HOG operation in other trains to be expeditiously commissioned.	MRS, MTR All GMs
32	Career progression chart for all category of employees to be prepared.	MS